

Introductions

- Team captains introduce themselves; include level, ice times and availability on their team.
- Captains are asked to hand in updated contact list.

Referees

Schedules and Game Sheets

Information provided by **Lee Costea - Referee Assignor:**

- Team schedules to be submitted (preferably by email) to Lee Costea by September 25
- Schedule should include team level (ie. Int B, Masters B, Int C), game date, arena, start and end time.
- No referees will be assigned January 23-25 due to Esso Golden Ring Tournament.
- "No shows" should be communicated in writing (ie. Email or fax) to Lee Costea within 24 hours of the game
- If game is cancelled with sufficient notice (1 week minimum) referee fee may be waived.
- Game sheets must be completely filled out with player name and number as well as signed by both teams before the start of the game.
- Home teams are to provide a timekeeper/scorekeeper.
- All players are required to adhere to Ringette Canada rules with regard to equipment (ie. goalie must have goalie pads, stick etc.)
- Games will not start until game sheet is filled out correctly, properly dressed goalie, as well as timekeeper.

Referee Fees

- Cheques for referee fees should be made payable to Ringette Calgary and mailed to Ringette Calgary 2815C - 12th St NE Calgary, AB T2E 7J2
- Referee fees :
 - Calgary \$20.50 per referee per hour
 - Cochrane \$23.00 per referee per hour
 - Springbank \$24.00 per referee per hour
 - Chestermere \$23.50 per referee per hour
 - Additional .25 hrs is \$2.00
- Referee fees must be paid before October 31. If paying in two installments, second half fees are due January 1, 04.

Referee Assignor

To submit ice schedules, cancel games, report no shows contact:

Lee Costea (Phone) 226-6067
(Fax) 226-6097
(Email) assignor@womensringette.ca

WRAC Website (www.womensringette.ca)

Information provided by **Deb Hanley – Webmaster:**

- Captains please provide player names and jersey numbers, as well as team schedules so the information may be posted on the website.
- Deb will email captains a template for team schedules to copy which will assist in a ensuring a consistent format on the site.
- Website includes team contacts, schedules, spare list, tournament link, referee information, executive etc.
- Deb would like team pictures to be added to the site. Please email pictures to webmaster@womensringette.ca Arrangements can also be made for Deb Hanley or Kim Arndt to come out to your game to take a picture.

Registration

Information provided by **Marnie Campbell - Secretary/Registrar:**

- All registrations will now be completed on-line by the WRAC Registrar (VP). Captains will submit team information (Team Registration Form) to the Registrar who will verify, add and delete player names online.
- Captains will receive by email a Team Registration Form by Friday September 12.
- The Registration Form must be completed and emailed by Friday October 3 to vp@womensringette.ca
- Form **MUST** include First Name, Last Name, Address, City/Town, Postal Code, Gender, Birthdate, Home Phone, Email Address *, Alberta Health Care number**, Emergency Contact name and Emergency Contact phone number.
- * Yes, an email address must be provided otherwise registrations will not be accepted. Sign up for free email with hotmail, yahoo etc. or use a friends. Marnie was not sure at this time if it will accept duplicate addresses. Deb Hanley will create “dummy” email addresses for those in need of an address. eg: noemail@womensringette.ca
- ** Yes, an Alberta Health Care number is required otherwise registrations will not be accepted. This information is to expedite medical treatment for injured participants. Only the association registrar and authorized team contacts can access the information.
- Registration will **NOT** be complete until membership fees have been received.

Membership Fees

Treasurer Report submitted by **Shelley Laycock – Treasurer:**

- WRAC monies this past season spent on Diva Cup, Website, Referee costs, adult clinic. Approximately \$400.00 remains in the account.
- Website cost \$600.00 to set up (design and coding). Hosting is \$107.00 per year and domain name fee \$25.00 per year. There will be a maintenance fee for 2003-2004 up to \$100.00. Costs in the future will consist of a small maintenance fee to the Webmaster (approx \$50.00), domain and hosting renewal.
- Discussion by membership regarding donation to tournaments.

MOTION

MOVE that WRAC set aside a tournament donation fund that can be applied for by any WRAC team to a maximum of \$200.00.

MOVED by Val Thomas **SECONDED** by Karen Bird

MOTION DEFEATED

1. Membership fee increase

MOTION

MOVE that WRAC fees be increased from \$1.00 to \$2.00 / player

MOVED by Tara Hunt **SECONDED** by Shelley Laycock **MOTION APPROVED**

2. 2003 – 2004 WRAC Membership Fees include:

Ringette Alberta fee \$40.00 per player

Ringette Calgary fee \$2.00 per player

WRAC fee \$2.00 per player

Coach Development \$2.00 per coach / manager who will be registered

3. Cheque for fees made payable to WRAC and mailed to Shelley Laycock. Due October 3, 03. Registration will not be complete until payment has been received.

Shelley Laycock

RR #5

Calgary, AB

T2P 2G6

4. If teams are registering for Provincials the fee is \$450.00. Cheque made payable to Ringette Alberta. Cheque is due January 1, 04. Please mail directly to Ringette Alberta if interested.

Elections

- Shelley Laycock presented Rachel Gilmour with flowers for her hard work as President of WRAC. Rachel has stepped down as President. The remaining Executive (Vice President, Treasurer and Secretary) have agreed to return.
- Nominations were opened for the position of President. Holly Epp nominated Deb Hanley, second by Marnie Campbell. Deb indicated the membership need to be aware of her position as Webmaster. Marnie Campbell addressed the issue by stating that any decisions regarding payment for the website would be approved by the VP, Treasurer and Secretary. Deb also made mention that two existing positions are held by Int B Rebels players. No other candidates were nominated. Nomination and motion of Deb Hanley as President carried.

Other Business

- Rachel Gilmour informed the membership of Ringette Alberta's request for Calgary to host provincials. No teams at this time stepped forward.
- Rachel Gilmour informed the membership of Ringette Alberta's request for a Ringette Week Coordinator. No volunteers stepped forward.

Important Reminders (see above for more detail)

1. Team schedules to be submitted to Referee Assignor (preferably by email) by **September 25, 03**.
2. Referee fees must be paid before **October 31, 03**. If paying in two installments, second half fees are due January 1, 04.

3. Captains please provide player names and jersey numbers, as well as team schedules so the information may be posted on the website. Email information to webmaster@womensringette.ca
4. The Registration Form must be completed and emailed by **October 3, 03** to vp@womensringette.ca. All information must be provided including email and Alberta Health Care number or the online system will NOT complete the registration process.
5. Cheque for fees made payable to WRAC and mailed to Shelley Laycock. Due **October 3, 03**. Registration will not be complete until payment has been received.
6. Deb would like team pictures to be added to the site. Please email pictures to webmaster@womensringette.ca. Arrangements can also be made for Deb Hanley or Kim Arndt to come out to your game to take a picture.