



Women's Ringette Association of Calgary
2013 AGM Minutes

September 4, 2013 – 7 pm Crossroads Community Centre

1. Meeting called to order at 7:09 pm by Melissa Christensen.
2. Welcome and introductions

WRAC Executive	
Amber Bridges	Vice President
Shelley Laycock	Treasurer
Melissa Christensen	Ref Coordinator
Kim Arndt	Webmaster
WRAC Team Representatives	
Carol Rau - ARC Angels	Shelley Laycock - Ringers
Wanda Paslawski - ARC Angels	Melissa Christensen - Blue Herrons
Leanne Baker - Blades	Ashley Bird - Rockettes
Tracey Ruzicka - Raiders	Kim Arndt - Rebels
Susan Pedersen - Ice Breakers	Susan Garrow-Oliver - Fusion
Glenda Durupt - Thunder	Barb Allum - Airdrie Rack Attack
Laura Hanlon - Tilston – Cougars	Trudy Holzmann - Silver Spurs
Janelle Jones - Hellz Bellz	Erin Fargo - Hellz Bellz
Tricia Vantol - Cougars	

3. Agenda Review - no additions. Motion to accept agenda, Shelley Laycock, 2nd Tracey Ruzicka
4. 2012 AGM Minutes Review - Motion to accept minutes as presented on website Melissa Christensen, 2nd - Trudy Holzmann
5. Election: Teams entered into draw: Rack Attack, Cougars, Ice Breakers, Rockettes, Silver Spurs, Fusion.
 - Ref Coordinator - Ice Breakers to provide a volunteer
 - President - Fusion to provide a volunteer
6. Ringette Alberta required policy changes - Motion to accept Ringette Alberta policy changes as provided at the meeting Melissa Christensen, 2nd Barb Allum.
 - Ringette Alberta decided at their AGM that all leagues with in RAB are required to have the following policies:
 - i. Screening Policy

- ii. Appeal Policy
- iii. Code of Conduct Policy
- iv. Privacy Policy
- v. Discipline and Complaints Policy
- vi. Confidentiality Policy
- vii. Conflict of Interest Policy
- Templates for the above have been provided. These will included as an addendum to the existing By-Laws and posted on the website.
- WRAC will require the position of Treasures and Vice President to undergo the Screening Process as these two roles are responsible for the finances and the personal information associated with registration.
- Additional cost to WRAC is approximately \$100/role every 3 years or sooner if the person fulfilling the duties changes.

7. Ref Coordinator Report:

- Ringette Calgary and CORA have both increased the rate paid per game for refs and as a result, WRAC will increase their payment to Ringette Calgary refs assigned to **\$45/game**. Referees are to be paid BEFORE the start of the game.
- Referee Assignor will be paid **\$2 per home game** by the WRAC teams. Referee Fees can be sent along with WRAC registration fees.
- Minimum **72 hour notice of cancellation** provided to the Referee Coordinator (refc@womensringette.ca).
- Referee Assignor and Referee Coordinator are to be made aware of last minute cancellations in the case of inclement weather. Cancellations the day of, the home team is still responsible for providing payment if the ref shows up.
- Ref request format

Date	Day	Time	Arena	Home Team	Away Team
Oct 5/08	Sunday	6:15pm	Acadia	ARC Angels	Rockettes
Oct 12/08	Sunday	6:15pm	Acadia	ARC Angels	Triwood Thunder

- Any teams with September games should send an email ASAP to Ref Coordinator.
- All other ref requests are due by **September 16/13**
- Please submit full team schedules to the Ref Coordinator. Theses will be used to track the submission of score sheets and to be posted on the WRAC website.
- For the 2013-2014 season, please use official Ringette score sheets. **Please ensure that all player names are legible, that team names & dates are completed and that the copy**

submitted is complete. All home teams are required to send completed score sheets to the Ref Coordinator if:

- i. the score sheet contains **Unsportsmanlike, Major or Misconduct penalties**; these are to be submitted **within 72 hrs**. The purpose of this is to review the types of penalties incurred in order to enforce the Discipline Policy, should it be necessary, as well as ensure that only registered players are playing in each game.
 - ii. Please send a legible scanned copy of the score sheet can be sent via email to refc@womensringette.ca
- Captains are required to keep all score sheets for the season and are required to provide them to WRAC if requested.

8. WRAC Fees & Team Registration

- Registration forms will be sent by Amber Bridges via email to all players on the updated contact list.
- Estimated WRAC fees are \$61, detailed as follows:
 - i. Ringette Alberta - \$57
 - ii. Ringette Calgary - \$2
 - iii. WRAC - \$2
 - iv. Ref Assignor - \$2/home game (not included in above total)
- Registration forms are due by **October 3, 2013** via email to Amber Bridges vp@womensringette.ca
- Registration fees are to be mailed to Shelley Laycock with WRAC at the following address:

Shelley Laycock
234234 Range Rd. 283
Rocky View Alberta
T1X 0J9
- Cheques are payable to WRAC (Women's Ringette Association Calgary) and are due on **October 3, 2012**
- Registration of team staff is \$20 and is due along with all other fees, if applicable.
- Per Ringette Alberta any team submitting their registration after the deadline **will be charged \$200**.
- Players who wish to play with both WRAC and CORA are to register with their CORA team. Any team with players registering via CORA are to be included on the WRAC registration, indicating that they are registered with CORA. CORA players owe \$4 per player to WRAC for WRAC and Ringette Calgary fees.
- It is imperative that all players on the ice are registered with WRAC or CORA, unregistered players are not allowed to play.
- Spares - any players who wish to spare for a variety of teams rather than dedicate their time to one team can be registered as a spare. This list of players will be compiled by Amber Bridges and forward to the team contacts provided at the AGM.

9. Treasurers Report - Motion - To adopt as presented. Shelley Laycock, 2nd
- Trudy Holzmann

10. Cancellations due to weather - should there be inclement weather, please do not feel that it is necessary to risk life and limb to arrive at a game. As soon as it is decided that the weather is too severe for travel, contact the opposing team. The next call should be to the Ref Coordinator to cancel the ref. If the ref shows up, the home team will be responsible for paying them. As a courtesy, the other team may offer to cover half the ice, however, it is not required by WRAC to do so.

11. Ringette Canada Rule Changes – not applicable as this isn't a rule change year.

12. Reserve Date for Next AGM - suggested date is **Wednesday September 3rd , 2014 at Crossroads Community Center.**

13. Meeting Adjourned - Motion to adjourn meeting at 8:30pm. Shelley Laycock. 2nd Leanne Baker.